

**Constitution and By-Laws of the
Concerned Taxpayer Association of the
Borough of Surf City, New Jersey
DBA: Surf City Taxpayer Association (SCTA)
Revised and Approved by Board on August 2, 2023**

NAME

Article I

The name of the organization shall be called the Concerned Taxpayer Association of the Borough of Surf City, New Jersey.

MISSION

Article II

SCTA is a non-profit, non-partisan, volunteer group of individuals dedicated to enhancing the quality of life for all residents, visitors, and taxpayers of Surf City, through the following:

- Facilitating communication between taxpayers and town officials
- Organizing and executing Borough-wide civic and social activities
- Supporting local charities and civic organizations
- Working to ensure that our tax dollars are spent wisely
- Making Surf City the most inviting and best town on LBI

MEMBERSHIP

Article III

Membership shall be open to the taxpayers of the Borough of Surf City, NJ and to others who have an inherent interest in the Borough of Surf City, NJ.

TERMINATION OF MEMBERSHIP

Article IV

Any member may be expelled from membership by the Board of Trustees should he or she bring discredit upon this organization.

BOARD OF TRUSTEES

Article V

Section 1 - The governing body of this organization shall be the Board of Trustees. It shall determine the policies and exercise supervision over all officers, members, and committees. The Board's decision can be overruled by a majority vote of the members present at a meeting.

Section 2 – The Board of Trustees shall consist of the President, Vice President, Treasurer and Secretary, and up to 10 Trustees, for a maximum of 14.

Section 3 - The Board of Trustees shall meet at least three times a year at the time and place designated by the Board. The dates for the Board meetings will be determined at the Board's first meeting of the calendar year. One-half of the Board Members shall constitute a quorum for the transaction of business at any Board meeting.

Section 4 - Any three members of the Board shall have the right to call a meeting of the Board on 10-day notice, in writing to all members of the Board.

Section 5 – Board Members may resign their position by notifying the Secretary in writing.

Section 6 – Board Membership shall automatically terminate when a Board Member is no longer a Surf City taxpayer.

OFFICERS: THEIR DUTIES AND ELECTION

Article VI

Section 1 – The three principal officers of this organization shall be a President, Vice President, and Treasurer/Secretary. Additional officers may be elected by the Board of Trustees at its discretion and such officers shall perform the duties prescribed by the Board.

Section 2 – The President shall preside at all meetings, appoint all committees, shall be Chairman of the Board of Trustees, and shall have further duties as ordinarily pertain to the office of President.

Section 3 – The Vice President shall assist the President, preside, and take over the duties of the President in his absence or in the event of vacancy in the office of President.

Section 4 – The Treasurer shall collect all dues, keep the books and accounts, and have custody of all funds of the organization. He/she shall render periodic reports of the financial position of the organization, as directed by the Board, and attend to payment of all bills and obligations of the organization, deposit all funds of the organization in a bank designated by the Board, and shall have further duties as ordinarily pertain to the office of Treasurer. Any principal officer in addition to the Treasurer may be authorized to sign checks.

Section 5 – The Secretary shall record all proceedings of the organization's meetings and meetings of the Board of Trustees. He/she shall maintain a current roster of board members, committee members, and shall be the custodian of the records. He/she shall have further duties as ordinarily pertain to the office of Secretary.

Section 6 – Board member participation. Our goal is to equitably share, among all Board members, the duties, and responsibilities of the Association, including preparation and attendance at all Board meetings, chairing of projects and events, and other activities approved by the Board. Workload inequities will be addressed by the Board for resolution.

Section 7 – Board meeting attendance – Missing four meetings in a 12-month period will be grounds for dismissal from the Board, subject to a vote of the Board. Extenuating circumstances will be taken into consideration by the Board.

Section 8 – The Membership Chairperson shall maintain a current roster of organization members and prepare analysis of membership, as requested by the Board.

Section 9 – All officers and trustees shall be elected for a term of two years. Election of officers and trustees shall be held in the months of June or August as set by the Board of Trustees. The officers and trustees shall take office immediately on the day of election and shall end their term on the day their successors have been elected. There shall be no limitation on all principal officers and trustees on terms served. In the event of a vacancy in any office or on the Board of Trustees, the Board of Trustees shall have the power to fill such vacancy for the unexpired term, except for the office of President where automatic succession of the Vice President will fill such vacancy. All members of this organization will be held harmless for any action taken by any of the Board members.

Section 10 - Nominations for election of principal officers and Trustees will be made by the Board of Trustees. Any member in good standing can nominate a person and submit the name of the individual to the Secretary. Nominations will be for principal officers and up to 10 Trustees. Further nominations may be made from the floor at the time of election by any member in good standing. Election shall be a show of hands. Each member present shall be entitled to one vote. The candidate for each open position who receives the largest number of votes shall be elected and begin to serve their term immediately.

MEETINGS OF THE MEMBERSHIP

Article VII

Meetings of the Membership shall be held at such time and place, as determined by the President.

REVENUES

Article VIII

Section 1 – All members shall pay annual dues, the amount of which will be determined by the Board of Trustees. Dues are due by August 1st of each year. Dues and donations received after August 1 will be gratefully accepted.

Sections 2 - The organization shall have no power to levy any compulsory assessment for funds upon its members.

COMMITTEES

Article IX

All committees shall be established by the President.

AMENDMENTS

Article X

These By-Laws may be amended by a majority vote of the members or the Board of Trustees at a meeting. Proposed amendment(s) shall be filed with the Secretary in writing and a written resolution proposing such amendment(s) shall be introduced at a meeting. Amendment(s) will then be acted upon at the following meeting. Such amendment(s) shall become part of the By-Laws on the date of approval. By-Law changes enacted by the Board of Trustees will be announced to the members at the next members meeting.

DISSOLUTION

Article XI

In the event this organization should dissolve or terminate for any reason, any funds remaining in its hands shall be donated to a non - profit organization(s) qualified by the IRS pursuant to 501C 3 or 501C4 of the Internal Revenue Code as a non-profit entity. The decision as to the organization(s) to receive these funds shall be made by a majority vote of the attending board members at a meeting. If a quorum cannot be attained at such meeting, then such decision shall be made by a majority of the members of the Board of Trustees at a special meeting called to make such decision.

CLOSING

These foregoing By-Laws were adopted by a majority of the members present and voting at a meeting of the membership on June 29, 1986, and amended at meetings on August 26, 1989, July 27, 2002, June 18, 2011, June 21, 2014, August 16, 2017, and August 2, 2023.

John Gausz, President

Lexa Kerson-Koel, Secretary